

## GUARANTOR APPLICATION

AGENT NAME: **Mclean Forth Properties**      AGENT CODE: **100145**

### SECTION 1 – TO BE COMPLETED BY THE LETTING AGENT

<b>Rental property address</b>	Address line 1:	.....
	Address line 2:	.....
	Address line 3:	.....
	Postcode:	.....
<b>Tenancy details</b>	Tenancy term:	.....
	Reference Enquiry Number:	.....
	Name of Tenant:	.....
	Is the Property	Let Only <input type="checkbox"/> Fully Managed <input type="checkbox"/>

### SECTION 2 – GUARANTOR PERSONAL DETAILS

<b>Personal details</b>	Title:	.....
	Forename(s):	.....
	Middle Name(s):	.....
	Surname:	.....
	Date of Birth:	.....
	Monthly Rental to be guaranteed:	£.....
	Contact Number:	.....
	Email:	.....
	Mobile Number:	.....
	Marital Status	Married <input type="checkbox"/> Divorced <input type="checkbox"/> Not Married <input type="checkbox"/>
If you have been known by any other name please give it here		.....

### SECTION 2 – GUARANTORS PERSONAL DETAILS (continued) You must provide three years address history

<b>Present address</b>	Address line 1:	.....
	Address line 2:	.....

Address line 3: .....

Postcode: .....

Time at this address: ..... yrs .....mths

Address Status (circle):      Owner      Rented Accommodation  
    Living with Parents/Friends    Other: .....

**Previous address 1:** House No./Street -  
 .....

City / Town .....

Postcode ..... Time at this address: .....yrs .....mths

**Previous address 2:** House No./Street -  
 .....

City / Town .....

Postcode ..... Time at this address: .....yrs .....mths

(If more space required, please use reverse of form)

**ADVERSE CREDIT**      Do you have any current/historic or pending adverse credit?      Yes / No

**IT IS IMPERATIVE THAT YOU DECLARE ANY ADVERSE CREDIT, WHETHER IT IS SATISFIED OR UNSATISFIED. FAILURE COULD HAVE A DETRIMENTAL AFFECT ON YOUR APPLICATION.**      If Yes, give details.....

Do you have any CCJs or Court Decrees?      Yes / No

If Yes, give details.....

Have you ever been declared bankrupt or any IVA's,etc?      Yes / No

If Yes, give details.....

**SECTION 4 – GUARANTOR’S EMPLOYMENT DETAILS**

**Current Employment Status**      Please circle one:      Employed    Self Employed    Retired  
    Contract Worker    Temp Worker    Independent Means

**NOTE: If Self-Employed, Retired or Independent Means, go to Section 5**

Name of company:      Name of company: .....

If Company Director,      If company Director, .....

Director, Company      Company Number: .....

Number:      Position .....      Gross Salary .....

Shift Allowance ..... Overtime .....

Bonus ..... Car Allowance .....

London Weighting .....

Payroll No..... Start Date...../...../..... Full Time / Part Time (circle)

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Contact name: .....

Email: .....

Contact Number: .....

Fax number: .....

Is your current position going to change in the near future Yes / No

If yes, please complete as below:

**Future employment details  
(if current position is due to change in the near future)**

<b>Future Employment Status</b>	Please circle one:	Employed	Self Employed	Retired
		Contract Worker	Temp Worker	Independent Means

Name of company: .....

Position ..... Gross Salary .....

Shift Allowance ..... Overtime .....

Bonus ..... Car Allowance .....

London Weighting .....

Payroll No..... Start Date...../...../..... Payroll No.....

**Guarantor's Future Employment Status  
(continued)**

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Position which you will hold: .....

Contact name: .....

Email: .....

Contact Number: .....

Fax: .....

**Do you have any other source of income?**

Total Annual Amount £..... Breakdown .....

.....

**SECTION 5 – ACCOUNTANT / PENSION PROVIDER**

Self-Employment/Retired/ Independent Means      Start Date      ...../...../.....

Annual Income - £.....      Will accountant be verifying income?      Yes / No

Does the applicant have a private pension      Yes / No      How many? .....

Have finalized accounts been prepared? (circle)      Yes – by accountant      Yes – Self Assessment      No

**Accountant / Pension Company details**

Name of Accountant: .....

Name of Pension Company: .....

Pension No.....      Pension amount £.....

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Contact name: .....

Email: .....

Contact number: .....      Fax number: .....

## SECTION 6 – DECLARATION

I hereby confirm that the information I have provided is true and accurate and give my permission for this information to be verified by third parties and disclosed as detailed above for the purpose of:

- Performing a credit search by a third party agency
- Contacting my current and previous employers and other referees to confirm the details provided
- Fraud prevention, credit assessment and insurance decisions

I understand that the results of these searches will be provided to the Letting Agent and accessed again in the event of a default in rental payments.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations as a guarantor, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

I understand that providing false information may lead to early termination of any subsequent tenancy agreement.

I am happy for Let Alliance to contact me in respect to this application if required.

I have read and agree to be bound by the above terms.

Guarantor's Signature: ..... Date: .....

Print name: .....

**PLEASE RETURN THIS APPLICATION FORM TO YOUR LETTING AGENT**

**SHOULD YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION**

**PLEASE DO NOT HESITATE TO CONTACT US ON 01244 421 261 OR EMAIL US AT  
TENANT@LETALLIANCE.CO.UK**